

# State Fair Community College • 2020-21 • Dual Credit Enrollment Form

**Step 1 – New Students Only**- Please go to [sfccmo.edu/dualcredit](http://sfccmo.edu/dualcredit) and click "For Students" to complete the online Dual Credit Program Application. Date Completed: \_\_\_\_\_

**Step 2** – Complete the **required** information below including signatures from both you and a parent/guardian. Turn this completed form into your counselor/instructor by the registration deadline.

High School Name \_\_\_\_\_

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SFCC ID or SSN Number

I qualify for Free & Reduced Lunch through my high-school. Check Yes \_\_\_\_\_ or No \_\_\_\_\_ COUNSELOR VERIFIED \_\_\_\_\_

Please circle the term you are registering for: Fall Spring Summer

<b>Last Name</b>																						
<b>First Name</b>																						<b>Middle Initial</b>

<b>Date of Birth</b>	Month	Day	Year
<b>Graduation Date (MM-DD-YYYY)</b>			

Note: Please make sure you have submitted your test scores and/or meet the appropriate prerequisite for the below course(s).

Course Title/CRN Number	Part of Term (16-week, 12-week or 8-week)	Instructor	Credit Hours	Online Course	(Office use only)
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	

\*\*You will receive a bill in the mail 1-2 weeks after the start of classes.

Online Credit Hours: \_\_\_\_\_ @ \$94 per credit hour = \$ \_\_\_\_\_

**\*\*Some Dual Credit courses may require additional course fees. Locate the complete list of Dual Credit course fees on our website.**

Other Credit Hours: \_\_\_\_\_ @ \$79 per credit hour = \$ \_\_\_\_\_

Total Due = \$ \_\_\_\_\_

I understand my SFCC student records, including grades, enrollment status, holds, etc. will be shared with my school counselor. **Student Initial** \_\_\_\_\_

## **Students and Parents:**

I hereby authorize State Fair Community College to admit and enroll me in the college course(s) indicated above. I agree and understand that I am responsible for the payment in full for the course(s) and that information regarding academic records, attendance, grades, and/or classroom behavior may be shared with school officials. According to RSMo. §431.067, any minor may legally contract to borrow money to defray the necessary expenses of attending any accredited college and shall have full legal capacity to act in his own behalf for the purpose, and shall have all the rights, powers and privileges and be subject to the obligations of persons of full age with respect to the contracts and notes. Furthermore, I agree and understand that full payment of the course(s) will be made prior to completion of the course(s). Failure to make such payments may result in SFCC taking legal and/or collection actions against me, and I understand and agree that any costs, fees, and course materials associated with said actions will be paid for by me.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

As Parent or Legal Guardian, I agree that I am jointly responsible for the payment of any tuition, fees, and course materials associated with

\_\_\_\_\_ (student's name) participation in the State Fair Dual Credit Program. Furthermore, full payment of tuition will still be required if he/she fails to withdraw from a course prior the last day to add/change registration (see back).

**Parent Signature** \_\_\_\_\_ **Print Parent Name:** \_\_\_\_\_

## **Principal or School Designee:**

Participating students must meet overall requirements and be recommended by the high school principal or designee. Further, I understand that eligibility for dual credit courses is restricted and attest this student meet's SFCC's eligibility criteria including 3.0 GPA (Sophomores) or 2.5 GPA (Juniors/Seniors).

**Principal or School Designee Signature** \_\_\_\_\_ **Student GPA** \_\_\_\_\_

## Important Dates:

### Fall '20

April 7	Fall enrollment opens (Dual Credit and SFCC students)
June 26	Priority deadline for 12-week online Dual Credit courses
August 20	Dual Credit enrollment forms due (16-week online and SFCC campus)
August 24	16-week and first 8-week courses begin (online and SFCC campus)
August 28	Last day to drop 16-week and first 8-week online and SFCC campus courses with 100% refund
September 1	Dual Credit enrollment forms due (12-week online and on-ground high school Dual Credit)
September 8	12-week courses begin (online and SFCC campus)
September 14	Last day to drop 12-week and on-ground high school Dual Credit courses with 100% refund
October 30	Fall tuition and fees due

### Spring '21

November 3	Spring enrollment opens (Dual Credit and SFCC students)
December 23	Priority deadline for 12-week online Dual Credit courses
January 7	Dual Credit enrollment forms due (16-week online and SFCC campus)
January 11	16-week and first 8-week courses begin (online and SFCC campus)
January 15	Last day to drop 16-week and first 8-week online and SFCC campus courses with 100% refund
January 19	Dual Credit enrollment forms due (12-week online and on-ground high school Dual Credit)
January 26	12-week courses begin (online and SFCC campus)
February 1	Last day to drop 12-week and on-ground high school Dual Credit courses with 100% refund (semester and yearlong)
March 26	Spring tuition and fees due

#### **Special Services Accommodations for dual credit students attending classes at SFCC and/or through the online delivery system:**

Students with disabilities who require special accommodations should contact the SFCC Access Office, located in Student Services, Hopkins Building, (660) 530-5832, at the beginning of the semester. If you have emergency medical information to share or need special arrangements in case the building must be evacuated, please see your instructor privately after class or make an appointment to meet with them in their office. Please know that reasons for all disability services are confidential and will never be discussed with any instructor, student, or staff without your written consent.

#### **Nondiscrimination and Accommodations Policy**

State Fair Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, veteran status, or age in its programs and activities or in employment. The following persons have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Hopkins Student Services Center, (660) 596-7484, or Dean of Student and Academic Support Services, Hopkins Student Services Center, (660) 596-7393. The Hopkins Center is located on SFCC's Sedalia campus at 3201 W. 16<sup>th</sup> St., Sedalia, MO 65301. Inquiries also may be directed to the U.S. Department of Education, Office of Civil Rights at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov).

Interested persons may obtain information as to the existence and location of services, activities and facilities at State Fair Community College that are accessible to and usable by persons with disabilities by contacting the Access Advisor, Student Services Office, Hopkins Student Services Center, Room 751, SFCC, 3201 W. 16<sup>th</sup> Street, Sedalia, MO 65301, (660) 530-5832.